

**MINUTES OF DIRECTORS AND OFFICERS MEETING
OF
MILLWOOD PLANTATION
PROPERTY OWNERS' ASSOCIATION INC.**

A regular meeting was held on December 12th, 2021 at the Manor Community Center, Manor, Georgia. Members of the Board in attendance were Zyn Yarborough, Billy Smith, Hal Hodges. Les Peterson and Cassey Jeffers attended via Zoom call. Heather Simmons was not able to attend.

The meeting was called to order by Billy Smith at 8:22 a.m.

Minutes from the November meeting were reviewed and approved.

Old business:

Security

Roads in general.

Need a printer.

Board candidates.

Budget.

Annual meeting prep.

New business:

Outstanding payment for RoundUp.

Billy reported that he paid the Sheriff's department for the coming months through January.

General contract for backhoe work as adjusted was approved as written. Les moved, Hal seconded, and it was unanimously carried. Zyn abstained from the vote.

General contract for pulling ditches was approved as written. Zyn moved, Les seconded and it was unanimously carried.

Zyn reported that he spoke with Jay regarding a start date for the Farms Edge Rd project and Jay said he is set to start later this week. Zyn will follow up if there's no activity by Wednesday.

Discussed notification signs for construction. Les moved, Billy seconded, and it was unanimously approved that we allocate \$600 to signs to be used for road maintenance notification.

Casey joined the call and items were discussed in closed session.

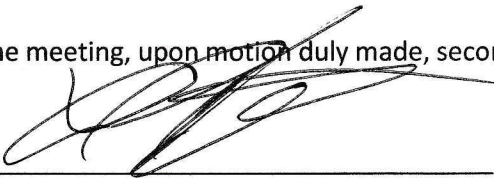
Casey brought up the culverts to be replaced on N and S Farms Edge Rd. It was determined that the culvert on parcel 060A 095 was in excellent condition prior to the start of construction. As such, the owner will be responsible for replacement. The owners will be notified that if they need our assistance, we will perform the installation at a cost of \$200 to install one culvert and if they want it wider the cost will increase to \$300. The cost of the culverts will be an additional \$350 per culvert for each. Any required fill will be an additional \$100 per load unless it is provided from the parcel. Regardless of the decision, it must be installed in accordance with our specifications.

Two other parcels need new culverts installed. The second parcel on the left on S Farms Edge Rd (parcel 066 01 135) needs the culvert to be replaced and was previously damaged over time because of mowing. Les moved that we authorize \$550 and have Zyn put in a new culvert on that parcel. Hal seconded and it was unanimously approved. Zyn abstained from the vote.

The first parcel on the left on S Farms Edge Rd (parcel 066 01 166) also needs a new culvert installed for the same reason. That action was discussed during the December 2020 meeting and was waiting on completion of construction. Les moved that we authorize \$550 and have Zyn put in a new culvert on that parcel if they are ready. Casey seconded and it was unanimously approved. Zyn abstained from the vote.

There being no further business to come before the meeting, upon motion duly made, seconded, and unanimously carried, it was adjourned at 9:15 am.

January 16, 2022
Date of Approval



Leslie Peterson, Secretary